



# BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

---

**Superintendent**

*Gary J. Rapkin – Ph.D.*

**Assistant Superintendents**

*Lois Klein – Educational Services*

*Curtis Frick – Human Resources Development*

*Ann Sparks – Business Services*

**Board of Education**

*Chuck Coyne*

*Glenn Creiman*

*Jim Elliot*

*Diane Koach*

*Patti Latourelle*

## AGENDA

### REGULAR MEETING OF THE BOARD OF EDUCATION

**WEDNESDAY, OCTOBER 1, 2008**

**CLOSED SESSION 6:00 – 7:00 P.M. - OPEN SESSION: 7:00 P.M.**

**THESE PROCEEDINGS ARE BEING AUDIO/VIDEO TAPED PURSUANT TO GOV. CODE 54953.5  
AND REBROADCAST ON CHANNEL 3**

**COPIES OF THE AGENDA MATERIALS ARE AVAILABLE IN THE LOBBY AT THE DISTRICT  
EDUCATION CENTER**

Pursuant to Government Code Section 54954 and Education Code Section 35140, the Regular Meeting of the Board of Education will be held on Wednesday, October 1, 2008 at 7:00 p.m. with the Executive Closed Session to be conducted from 6:00 p.m. to 7:00 p.m. to discuss topics listed on the Agenda. The meeting will be held at the Education Center, 115 West Allen Avenue, San Dimas, CA.

### CALL TO ORDER

Who: \_\_\_\_\_

Time: \_\_\_\_\_

### ROLL CALL

Present (P) Absent (A)

(P) (A) Chuck Coyne, President

(P) (A) Patti Latourelle, Vice President

(P) (A) Jim Elliot, Member

(P) (A) Diane Koach, Member

(P) (A) Patti Latourelle, Member

(P) (A) Gary Rapkin, Superintendent

(P) (A) Lois Klein, Assistant Superintendent, Educational Services

(P) (A) Curtis Frick, Assistant Superintendent, Human Resources

(P) (A) Ann Sparks, Assistant Superintendent, Business Services

### REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

This announcement is designed to alert the public to the opportunity to address the Board on agenda items. The Board may limit the total time for each agenda item to twenty (20) minutes.

Any person wishing to speak on an agenda item may be granted up to five (5) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Section 10-Requests to Speak On Non-Agenda Items-Communication From The Public. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address.

## **CLOSED SESSION AGENDA**

1. Conference With Labor Negotiators Pursuant to Government Code 54957.6  
District Designated Negotiator, Bonita Unified School District,  
Teachers Association (BUTA) and Classified Employees Association (CSEA).
2. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146,  
48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under  
consideration.
3. Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

## **OPEN SESSION AGENDA**

### **1. CALL TO ORDER**

The Board of Education will reconvene into Open Session to report those actions taken in Closed Session, if any, that are required to be reported pursuant to Government Code Section 54957.1 at \_\_\_\_\_ p.m.

### **2. REPORT OUT OF CLOSED SESSION**

Pursuant to Gov. Code Section 54957.1

### **3. PLEDGE OF ALLEGIANCE TO THE FLAG**

### **4. APPROVAL OF AGENDA ORDER AND CONTENT**

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

### **5. FEATURED PRESENTATION**

1. Oath of Office for Student Board Representatives – Chuck Coyne
2. Preschool and School Age Care Update – Lois Klein and Alice Murphy
3. San Dimas Mural Project – Mike Kelly and Dominic Black
4. Report on Summer Maintenance Projects District-wide – Ann Sparks and Mike Phillips

### **6. COMMUNICATIONS-STUDENT REPRESENTATIVE**

Ramona Middle School Representative  
Report from Student Board Representatives

### **7. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS**

Minutes: Regular Meeting September 10, 2008

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

### **REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS**

This announcement is designed to alert the public to the opportunity to address the Board on Agenda Items. The Board may limit the total time for each agenda item to twenty (20) minutes.

Any person wishing to speak on an agenda item may be granted up to five (5) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Section 10-Requests to Speak On Non-Agenda Items-Communication from The Public. Prior to

addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address.

## **8. CONSENT AGENDA**

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Disposition

|        |       |
|--------|-------|
| Moved  | _____ |
| Second | _____ |
| Aye    | _____ |
| No     | _____ |

### **EDUCATIONAL SERVICES**

1. Approve extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
  - a. San Dimas High School AP Environmental Science Class to participate in desert ecology and geology study at Joshua Tree National Park, CA, October 25, 2008 or November 8, 2008 (rain date).
  - b. Ekstrand Elementary School GATE students to participate in the American Pride History Trip, Long Beach, CA, February 5-6, 2009.
  - c. Gladstone Elementary School 5<sup>th</sup> grade students to attend Camp High Trails Outdoor Science School, San Bernardino, CA, March 9-13, 2009.
  - d. Ekstrand Elementary School 5<sup>th</sup> grade students to attend LACOE Outdoor Science School, Wrightwood, CA, May 26-29, 2009.
2. Approve Contract between Bonita Unified School District and Camp High Trails Outdoor Science School for participation in Outdoor Science School for the 2008-2009 school year for Gladstone Elementary School.
3. Approve Master Contract between Bonita Unified School District and Joan Macy School to provide instructional support for Title 1 students and classroom teachers for the 2008-2009 school year.
4. Approve Contract between Bonita Unified School District and Services Center for Independent Living, Inc., for the 2008-2009 school year.
5. Approve Contract between Lone Hill Middle School and Discovery Education, Inc., ("Discovery") for the 2008-2011 school years.
6. Approve Contract between Gladstone Elementary School and Discovery Education, Inc., ("Discovery") for the 2008-2010 school years.
7. Adopt Resolution 2009-05 declaring October 23-31, 2008 as Red Ribbon Week.

## **BUSINESS SERVICES**

8. Approve and/or ratify "A" warrants (payment for school employees) and "B" warrants (payments for equipment, supplies, services of non-school employees and other non-salary expenditures) as listed.
9. Approve and/or ratify purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.
10. Approve budget transfers between major object codes, as presented.
11. Approve Independent Contractor Agreement(s) between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.
  - a. Mitsuko Nakatomi
  - b. Barbara Drake
  - c. Shaunna Gygli
  - d. Terry Brewer
  - e. Discovery Science Center
  - f. Mad Science of North Orange County
  - g. Jane Schaffer Enterprises
12. Declare items listed as surplus in accordance with Education Code 17545 and authorize disposal.
13. Approve First Month Enrollment Report as of September 19, 2008.
14. Approve Interfund Transfer from the County School Facilities Fund to the Building Fund.
15. Approve Lone Hill Middle School's Associated Student Body Financial Statements for the fourth quarter.
16. Approve Ramona Middle School's Associated Student Body Financial Statements for the fourth quarter.
17. Approve Bonita High School's Associated Student Body Financial Statements for the fourth quarter.
18. Approve San Dimas High School's Associated Student Body Financial Statements for the fourth quarter.
19. Approve the attached list of Class 3 Business Office records for disposal in accordance with Education code provisions and Board Policy 3581.
20. Approve facility use request by the City of San Dimas for Sunday use of the San Dimas High School gymnasium.
21. Approve Agreement between Bonita Unified School District and the Los Angeles County Office of Education for financial services for the 2008-2009 school year.
22. Approve Agreement between Bonita Unified School District and Stradling Yocca Carlson and Rauth, a Professional Corporation.
23. Approve Agreement between Bonita Unified School District and Glendora Unified School District for transportation services.

24. Approve Amended Agreement between Bonita Unified School District and Adolph Ziemba and Associates, Inc. for architectural and engineering services related to the installation of interim housing at Allen Avenue Elementary School.
25. Approve Amended Agreement between Bonita Unified School District and Adolph Ziemba and Associates, Inc. for architectural and engineering services related to the installation of interim housing at Gladstone Elementary School.
26. Approve Change Order #1 Bid 07-08:09 for digital intercom, clock and bell system at Ramona Middle School – Alquest Technologies, Inc.
27. Approve Change Order #1 Bid 07-08:11 for construction of modernization projects at Allen Avenue Elementary School – M.C.E.C., Inc.
28. Approve Change Order #1 Bid 07-08:13 for construction of modernization projects at Gladstone Elementary School – M.C.E.C., Inc.
29. Approve Change Order #2 Bid 07-08:15 for construction of modernization projects at La Verne Heights Elementary School – Harik Construction.
30. Approve Change Order #10 Bid 06-07:14 for construction of modernization projects at Ekstrand Elementary School – Angeles Contractor, Inc.
31. Approve Notice of Completion for Bid 08-09:01 for roof repairs at Ekstrand, Grace Miller and Roynon Elementary Schools and San Dimas High School.
32. Approve Notice of Completion for Bid 07-08:10 for installation of a relocatable building at Oak Mesa Elementary School.
33. Accept Report on Quarterly Facility Inspections.
34. Accept Quarterly Report on Williams Lawsuit Settlement Complaints.

#### **HUMAN RESOURCES**

35. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.
36. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.
37. Approve Certificated/Classified attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.
38. Approve Certification that conditions set forth in Title 5, Section 5593 relative to qualifications and competencies of temporary athletic team coaches have been met and authorize the President of the Board to sign Certification.

#### **SUPERINTENDENT**

39. Accept with thanks the donation of gifts valued at \$100.00 as determined by the donor and in accordance with Education Code 35273 and send letters of appreciation to donors on behalf of the Board of Education and staff.

## **9. DISCUSSION/ACTION AGENDA**

### **EDUCATIONAL SERVICES**

1. Approve first reading of Board Policy 5141.33 – Head Lice.

|             |        |       |
|-------------|--------|-------|
| Disposition | Moved  | _____ |
|             | Second | _____ |
|             | Aye    | _____ |
|             | No     | _____ |

### **BUSINESS SERVICES**

1. Report on modernization projects at Allen Avenue, Ekstrand, Gladstone, La Verne Heights and Roynon Elementary Schools and Ramona Middle School.

### **STUDENT DISCIPLINARY ACTION**

1. Student Disciplinary Action Pursuant to Education Code #48900 (b), (k) and #48915 (a)(2) and (b)(2). Recommendation that student #1701790 be re-admitted to the Bonita Unified School District for the 2008-2009 school year.

|             |        |       |
|-------------|--------|-------|
| Disposition | Moved  | _____ |
|             | Second | _____ |
|             | Aye    | _____ |
|             | No     | _____ |

2. Student Disciplinary Action Pursuant to Education Code #48900 (b), (k) and #48915 (a)(2). Recommendation that student #980701151 be expelled with enforcement suspended for the remainder of the fall semester 2008 and spring semester 2009 with placement at San Dimas High School in the Bonita Unified School District.

|             |        |       |
|-------------|--------|-------|
| Disposition | Moved  | _____ |
|             | Second | _____ |
|             | Aye    | _____ |
|             | No     | _____ |

3. Student Disciplinary Action Pursuant to Education Code #48900 (b), (h), (k) and #48915 (a)(2). Recommendation that student #990200666 be expelled with enforcement suspended for the remainder of the fall semester 2008 and spring semester 2009 with placement at San Dimas High School in the Bonita Unified School District.

|             |        |       |
|-------------|--------|-------|
| Disposition | Moved  | _____ |
|             | Second | _____ |
|             | Aye    | _____ |
|             | No     | _____ |

## **10. REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

This is an opportunity for the public to address the Board on non-agenda items. No action can be taken on non-agenda items (Board Policy 9055). Individual speakers may be allowed up to five (5) minutes to address the Board on any non-agenda item. The Board reserves the right to limit the time on a non-agenda item. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and their address. At this time, the Board wishes to recognize:

Community (Individuals Having Completed Request to Address Board Card)  
Parent Teacher Association (PTA)  
Bonita Unified Teachers Association (BUTA)  
California School Employees Association (CSEA)  
Bonita Unified Management Team (BUMT)

**11. COMMUNICATIONS-BOARD/SUPERINTENDENT**

Report from Members of the Board  
Report from the Superintendent

**12. FUTURE MEETING DATES**

Regular Meeting on Wednesday, November 5, 2008 at 7:00 p.m. at Education Center, 115 West Allen Avenue, San Dimas.

**13. ITEMS FOR FUTURE AGENDAS**

**14. ADJOURNMENT**

Respectfully Submitted

Dr. Gary Rapkin  
Superintendent